

MINUTES OF A REGULAR MEETING OF THE SINCLAIR TOWN COUNCIL OF THE TOWN OF SINCLAIR, WYOMING, HELD AT 5:30 P.M. ON THURSDAY, APRIL 16, 2026, IN THE COUNCIL CHAMBERS OF THE SINCLAIR TOWN OFFICE BUILDING.

COUNCIL MEMBERS' PRESENT: Mayor Cullen Meeks, Councilmember Michelle Serres, Councilmember Brennan Dunlap, and Councilmember Nancy Sanders, with Councilmember David Robinson being excused.

TOWN EMPLOYEES PRESENT: Clerk/Treasurer Becky Slater, Assistant Treasurer Gina Helmetag, Maintenance Supervisor Chris Haldorson, Museum Worker Rachael Barnhart, Community Events Director Monte Thayer, Police Chief Jeff Sanders, Fire Chief Levi Bezold and Town Attorney Mike Roberts.

PLEDGE OF ALLEGIANCE: Mayor Meeks led everyone in the pledge of allegiance.

APPROVAL OF MINUTES: Councilmember Sanders made a motion to approve April 2, 2026, Council Minutes. Seconded by Councilmember Dunlap, the motion passed unanimously.

APPROVAL OF THE AGENDA: Councilmember Dunlap made a motion to approve tonight's agenda. Seconded by Councilmember Serres, the motion passed unanimously.

FIRE DEPARTMENT: Fire Chief Levi Bezold told the council that the Firefighter One training in Riverton, Wyoming went well and two of the firefighters took the firefighter one test, just waiting on the results.

Bezold asked the council for approval to purchase new structure and execution gloves and Nomex hoods from The Fire Store in the amount of \$2,337.60 plus shipping. Mayor Meeks asked how long the gloves last and Bezold told the council about 10 years. Councilmember Sanders made a motion to purchase new structure and execution gloves and Nomex hoods from The Fire Store in the amount of \$2,337.60 plus shipping. Seconded by Councilmember Serres, Councilmember Dunlap abstained, Mayor Meeks voted, the motion passed unanimously.

Bezold told the council that he was in the process of getting quotes for two new bunker gear and one SCBA and pack.

STREETS & PARKS DEPARTMENT: Maintenance Supervisor Chris Haldorson told the council that a rough quote for signage at Washington and McCulloch Parks is about \$1,100.00, and he will most likely budget it in the upcoming fiscal year budget. Haldorson shared with the council that the signs will be uniform with the rest of the town signs.

Haldorson told the council that the maintenance department will be busy this summer with the Pavillion and restroom for McCulloch Park, trenching for the powerline, waterline, sprinklers and rock at the old school, along with the rocking around the parks and town sign.

Haldorson shared with the council that the maintenance department has been working on the old church and should have it ready to paint the interior this summer.

SANITARY LANDFILL, SANITARY & STORM SEWERS, WASTEWATER TREATMENT FACILITY AND WATER DEPARTMENT: Haldorson shared with the council that he is changed out the water meter at 100 Lincoln Avenue, and it was working well. Haldorson told the council that the water meter at 702 Washington Avenue was still not reading correctly, it was being read manually. Haldorson stated to the council that he will be getting with Core and Main to figure out where to go from here.

Haldorson told the council that he will be gone next week, starting April 20, 2026, to go to the Wyoming Rural Water Conference in Casper, Wyoming.

Haldorson shared to the council that he will had the permits and will be doing the controlled burn at the dump tomorrow, April 17, 2026.

TOWN BUILDINGS: Haldorson shared with the council that someone would be coming to look at the elevator tomorrow, April 17, 2026, to unlock the door so it can be fixed to stop the beeping.

Haldorson told the council that the van was running well he had replaced the battery and it was ready for Community Events Director Monte Thayer to take on his field trip next week.

POLICE DEPARTMENT: Police Chief Jeff Sanders shared with the council that the new mount was installed in the 2016 police truck. Sanders told the council that he would be gone at the end of the month April 27, 2026, through April 30, 2026, for the WASCOP Conference in Casper, Wyoming.

Sanders told the council that he has been having issues with his computer not connecting to the town internet with the VPN. Sanders shared with the council that he has been working with Pine Cove Consulting, but they have not figured it out yet.

RECREATION/EVENTS DEPARTMENT: Community Events Director Monte Thayer told the council that his events had been going well, he had fifteen bags of trash from the "Clean up Sinclair Day" with six youths and one adult helping with that event. Thayer told the council that his Easter Egg Hunt was a success with a lot of children attending.

Thayer told the council that the Cinco De Mayo dance was coming together and he will be charging \$10.00 for adults and \$5.00 for 17 years and younger. Thayer asked the council if the town could give something to the sound and equipment people, Damien Cesko and Andrew Hays with Still House Blues. The Council discussed it and it was decided that a Contract Donations in the amount of \$400.00 would given to Still House Blues for the use of their equipment and sound set up.

FINANCIAL DEPARTMENT: Clerk/Treasurer Becky Slater told the council that at the last council meeting a budget amendment was done to move money to pay for the SRF Loan, but the letter had stated the wrong amount so we will not be doing those budget amendments instead we will need to do a budget amendment to just move the money from the revenue to the expenditure in the amount of \$472,661.56.

Mayor Meeks asked for a motion to approve a budget amendment to move \$472,661.56 from the revenue WWDC Grant/Construction 10-31-730 and put \$472,661.56 into expenditure SRF Payment 51-40-760. Councilmember Serres made a motion to approve a budget amendment to move \$472,661.56 from the revenue WWDC Grant/Construction 10-31-730 and put \$472,661.56 into expenditure SRF Payment 51-40-760. Seconded by Councilmember Dunlap, the motion passed unanimously.

Slater shared with the council that she received the rate renewal information from Earla for WAM – JPIC, which is the employees Blue Cross/Blue Shield insurance. Slater stated to the council that the current total per month is \$9,895.65 and the new total starting in July will be \$10,882.99, a difference of \$987.34 for each month. Slater asked the council for permission to sign the new contract for WAM – JPIC. Councilmember Sanders made a motion to approve for Slater to sign the new contract with WAM – JPIC in the amount of \$10,882.99. Seconded by Councilmember Serres, the motion passed unanimously.

TOWN ATTORNEY: Town Attorney Mike Roberts presented the council with the updated ordinance for fire restriction. Mayor Meeks read the Ordinance 2026-01 for the first reading of the ordinance. Councilmember Serres made a motion to approve Ordinance 2026-01 for the first reading. Seconded by Councilmember Sanders, the motion passed unanimously.

Mayor Meeks stated that the council had decided to purchase trophies for the car show for the Town of Sinclair Day on August 22, 2026.

UNFINISHED BUSINESS: Mayor Meeks asked the council to set a date for the wages and wish list budget meeting, it was decided to be on May 5, 2026, at 5pm in the council chambers.

BILLS: Councilmember Dunlap made a motion to pay the bills. Seconded by Councilmember Sanders, the motion passed unanimously.

Councilmember Sanders made a motion to adjourn the meeting at 6:38 p.m. Seconded by Councilmember Serres, the motion passed unanimously. Vice Mayor Serres adjourned the meeting at 6:29 p.m.

The next regularly scheduled council meeting will be on May 7, 2026, at 5:30 p.m. in the Council Chambers of the Town Hall building.

The Council Meetings are recorded sessions available for public view at the Townhall office.

Cullen Meeks, Mayor
TOWN OF SINCLAIR

ATTEST: CLERK/TREASURER